

USA Water Polo Mountain Zone Event Sanction Policy

As of January 1, 2006

I. GENERAL

This document serves as a supplement to the USA Water Polo Mountain Zone Policies & Procedures document and describes the USA Water Polo Mountain Zone event sanction policies and the corresponding referee procedures. The motivating purpose of this document is to provide an enhanced structure and publish standards to have sanctioned water polo events in the Mountain Zone operate in a professional manner that provides greater value to all whom participate. For an event to be sanctioned by the Mountain Zone, an event director **MUST** submit a completed USA Water Polo event sanction form (without fee) to the Mountain Zone Chair within the submission date outlined on the form (Note: It is generally a good idea to get this in soonest to initiate referee assignments and reduce possible scheduling conflicts). The Mountain Zone Chair will (1) attach the sanction fee and submit the form and fee to USA Water Polo for processing, (2) inform the Mountain Zone Referee Delegate of the submitted sanction in order to commence the referee assignment procedure for the sanctioned event, (3) list the sanctioned event on the Mountain Zone calendar at www.mtnzonewaterpolo.com and (4) send an electronic announcement to members of the USA Water Polo Mountain Zone if asked to do so by the event director. Water polo events in the Mountain Zone are not required to be sanctioned; however none of the information in this document will apply to non-sanctioned events. Any references to the term 'event' refer to any single game, a league or a tournament.

This document is superceded by the USA Water Polo Conduct of Championships document for any USA Water Nationals or Open Championship conducted within the Mountain Zone.

II. USA WATER POLO SANCTION

For all USA Water Polo sanctioned events recognized by the Mountain Zone, the following apply:

1. All participating teams must be USA Water Polo registered clubs (and will therefore have a minimum of one registered coach per USA Water Polo club registration requirements).
2. All participating athletes must be USA Water Polo Athlete or Coach Members.
3. All participating referees must be USA Water Polo Referee Members and currently USA Water Polo certified referees.
4. For each event, the Mountain Zone Referee Delegate or his/her designee **WILL**, in advance, select a head referee, assign certified and registered referees and inform the event director, the selected head referee and Mountain Zone Chair of such assignments.
5. For events with foreign teams, the USA Water Polo guideline for foreign clubs and athletes applies and therefore those clubs and athletes do not require USA Water Polo registration for sanctioning purposes. However, all other procedures in this document apply to foreign teams.

III. EVENT PROCEDURES

The event director will perform or oversee the following duties:

- A. Verify each team's club registration prior to the first event game.
- B. Each participating team's coach or coach's designee **MUST** provide a team roster to the event director that **MUST** include USA Water Polo athlete registration membership evidence prior to the team's first game. The event director may, at his/her discretion, select additional registration verification methods.

- C. Each participating team **MUST** have its USA Water Polo Coach Member or coach's designee present to begin each of that team's games.
- D. No game may commence unless the official scoresheets are filled out with complete and verified rosters. The verification will be done by the event director or his/her designee under responsibility of the Head Referee. The assigned referees may not start a game prior to the scoresheets being completed and verified.
- E. Maintain all responsibility for all required USA Water Polo membership verifications.
- F. Designate and announce a Tournament Officials Committee to resolve disputes that will consist of an Event Director, a Head Referee, and one or three observers (coaches, referee or other) who are knowledgeable to fill this role.
- G. Collect and maintain all game scoresheets to use in any dispute resolution for a minimum of one week after the event's last game.
- H. Maintain finances and distribute to all referees or the Head Referee.
- I. The event director **MUST** mail a hard copy or email game schedule to the assignor of your area as well as the zone referee delegate **AT LEAST** seven days before the USWP sanctioned event commences. Any game schedule received after the seven day requirement will be assessed a \$50 penalty that will be paid to the individual responsible for assigning the officials to that particular event. If there are any game deletions from the schedule after the seven day requirement, the event director will bear the burden of paying those officials previously assigned to the games. However, the event director will not be responsible for any game deletions that occur due to circumstances beyond their control.

The Tournament Officials Committee will resolve all disputes and protests per majority vote.

- A. Protests must be lodged by an involved coach within 15 minutes after the end of the game in question and must be accompanied by a \$50 (cash) fee, to be returned if the protest is upheld.
- B. Resolve other issues including event structure, forfeits and behavioral problems.

IV. REFEREE ISSUES

All referees for USA Water Polo sanctioned events in the Mountain Zone will be assigned by the Mountain Zone Referee's Committee Member or his/her designee while working with the event director to determine needed number of referees and any specific requests. The Referee Committee member will only proceed after receiving confirmation from the Mountain Zone Chair has received a completed USA Water Polo event sanction form. One of the assigned referees will be selected as the Head Referee.

The Head Referees duties will be:

- A. Coordinate all advanced arrangements for all referees, including travel to and around the event site and housing.
- B. Make all individual game assignments with the guideline that no referee will officiate more than two games in a row that run concurrently or more that six games in a day.
- C. Serve as a member of the Event Officials Committee.
- D. Verify the membership validity and accuracy of all team rosters on game scoresheets while working with the event director. For preliminary games where opponents are known in advance, it is recommended that this be completed for all games prior to the event's first game to avoid delays.
- E. Provide a complete cost accounting for the event director prior to the end of the event.
- F. Provide a complete brief event report to the Zone Chair, Event Director and Zone Referee Committee Member within one day of the conclusion of the event.

Referee stipend and financial guidelines to be paid by the event director will be:

- A. ASSIGNOR FEES. The individual that is responsible for assigning games to an event will receive \$2 per game and shall not exceed \$50 per day for that specific event. However, since all events are different, the assignor and the event director have the discretion to negotiate referee expenses based on abnormal circumstances. The host of the event is responsible for paying the assignor.
- B. GAME FEE SCHEDULE. The following chart will be used to determine referee pay, per referee, per game:

	5 min. quarters	6 min. quarters	7 min. quarters	8 min. quarters
14 & U	\$16	\$18	\$20	\$22
16 & U / JV	\$18	\$20	\$22	\$24
18 & U / Var.	\$20	\$22	\$24	\$26
Open	\$26	\$28	\$30	\$32

- a. Two referees should be used on all games, except under unusual circumstances. The above fee schedule is based on two referees working each game. If there is only one official, they will receive 1.5 times the amount of the above game fees.
 - b. An extra \$4 per referee, per game shall be paid to each official refereeing the 1st and 3rd place games of an event.
- C. OUT OF TOWN REFEREES. They shall receive the following:
- a. \$.40 per mile over 50 miles round trip.
 - b. \$25 per day per diem.
 - c. Hotel expenses (if needed).
 - d. Transportation (if needed).
 - e. Airfare reimbursement not to exceed \$300.